

**Academic Schedule of Term-II REGULAR (semester- 4, 6 and 8)
(09-01-23 to 15-04-23 - 14 weeks - 61 days)**

Sr.no	Event	Day/Date	Remarks
1.	Faculty reporting day	Wednesday/04-01-23	Beginning of new term for faculty (institute schedule)
2.	Faculty meeting	Friday/06-01-23	Meeting with Director and Principal and special talk by invited guest
3.	Display of Session Plan	Saturday/07-01-23	Google Classroom
4.	Display of Timetable	Saturday/07-01-23	Google Classroom
5.	Display of Department activity calendar	Saturday/07-01-23	In line with Institute Academic calendar
6.	Display of Carrier Guidance, Internship. T&P activity calendar	Saturday/07-01-23	In line with Institute Academic calendar
7.	Display of National Technical Activity (NTA) Committee calendar	Saturday/07-01-23	In line with Institute Academic calendar
8.	Display of Technical Chapters and Local Club Committees calendar	Saturday/07-01-23	In line with Institute Academic calendar
9.	Display of Research & Development calendar	Saturday/07-01-23	In line with Institute Academic calendar
10.	Display of IQAC calendar	Saturday/07-01-23	In line with Institute Academic calendar
11.	Display of IIC calendar	Saturday/07-01-23	In line with Institute Academic calendar
12.	Display of Alumni activity calendar	Saturday/07-01-23	In line with Institute Academic calendar

13.	Display of Social Responsibility Cell and NSS calendar	Saturday/07-01-23	In line with Institute Academic calendar
14.	Commencement of new term	Monday/09-01-23	University schedule (student reporting day)
15.	Commencement of new term for DSE	Monday/09-01-23	Overlapped session with regular students
16.	IGNITRA	11-01-23 to 18-01-23	Instructional hours up to 3:15 pm
17.	AAC meeting	Saturday/21-01-23	
18.	AAC meeting	Saturday/04-02-23	
19.	Parent Teacher Interaction (PTI)	Saturday/04-03-23	Non-instructional working Saturday
20.	IAT-1 QP submission	Monday 06-02-23 to 08-02-23	submit to exam cell
21.	PAC report on IAT-1 QP quality	Monday 13-02-23 to 14-02-23	Report to be submitted to HoD of respective department
22.	Application for Grace Attendance	Before Tuesday 07-02-23	On a regular basis and preferably before Defaulter list is generated. (ERP blinking reminder to students)
23.	Attendance Report for 1st Month	Duration Monday /09-01-23 to Wednesday/08-02-23	Attendance report to be updated on ERP by 08-02-23
24.	IRIS	Thursday to Saturday 09-02-23 to 11-02-23	11-02-23 Annual Day
25.	Internal assessment test-I (IAT-1)	Friday/17-02-23 Monday/20-02-23 Tuesday/21-02-23 Wednesday/22-02-23	Non-Instructional (1-paper) Non-Instructional (1-paper)- afternoon Non-Instructional (02-paper) Instructional (1-paper) afternoon
26.	IAT-1 Results	Monday/27-02-23	
27.	DSE & Honors IAT-1 QP submission	Wednesday 01-03-23 to Thursday/02-03-23	To be submitted to exam cell
28.	PAC report on DSE & Honors IAT-1 QP quality	Friday 03-03-23	Report to be submitted to HoD of respective department
29.	AAC meeting	Saturday/04-03-23	
30.	Parent Teacher Interaction (PTI)	Saturday/04-03-23	Instructional working Saturday

31.	IAT-1 HONORS	Saturday/04-03-23	9:00 am to 10:00 am
32.	EXTRA LECTURE	Saturday 04-03-23	Instructional working Saturday
33.	Internal assessment test-I (IAT-1) DSE Semester- 4	Monday/06-03-23 Thursday/09-03-23 Friday/10-03-23 Saturday/ 11-03-23	Non-Instructional (1-paper) Morning slot (1-paper) instructional Morning slot (1-paper) instructional Non-Instructional (2-paper)
34.	Application for Grace Attendance	Before Tuesday 07-03-23	On a regular basis and preferably before Defaulter list is generated. (ERP blinking reminder to students)
35.	Attendance Report for 2nd Month	Duration of attendance-Thursday /09-02-23 to Wednesday/ 08-03-23	Attendance report to be updated on ERP by 08-03-23
36.	AAC meeting	Saturday/18-03-23	
37.	Approval of Internal and external practical/oral examiners	Tuesday/14-03-23	Approval of HoD
38.	Schedule of External practical and oral exams	Friday/17-03-23	List to be forwarded to exam cell
39.	IAT-2 QP submission	Monday /27-03-23 to Saturday/29-03-23	submit to exam cell
40.	Application for Grace Attendance	Before Tuesday 28-03-23	On a regular basis and preferably before Defaulter list is generated. (ERP blinking reminder to students)
41.	Attendance Report for 3rd Month	Duration of attendance-Thursday /09-03-23 to Wednesday/ 29-03-23	Attendance report to be updated on ERP by 29-03-23
42.	PAC report on IAT-2 QP quality	Monday 29-03-23 to 31-03-23	Report to be submitted to HoD of respective department
43.	Course Survey	Friday/29-04-23	Impact Analysis
44.	AAC meeting	Saturday/01-04-23	

45.	Internal assessment test-2 (IAT-2)	Wednesday/05-04-23 Thursday/06-04-23 Monday/10-04-23	Non-Instructional (2-paper)- Non-Instructional (1-paper Morning slot) Non-Instructional (2-paper)
46.	IAT-2 HONORS	Tuesday/11-04-23	10:00 am to 11:00 am
47.	IAT-2 Results	Wednesday/12-04-23	
48.	Quality Assessment Report of program	Wednesday/12-04-23	Report to be forwarded to IQAC for necessary action
49.	Submission	Wednesday/12-04-23 and Thursday/13-04-23,	Journal record submission
50.	AAC meeting	Saturday/15-04-23	
51.	Last Instructional day	15-04-23	Mumbai University schedule
52.	Conduction of Oral/Practical Examination	Monday/17-04-23 to Thursday/29-04-23	Mumbai University schedule
53.	Theory Exam	08-MAY-23 to 20-MAY-23	Mumbai University schedule
54.	Display of Institute Academic Calendar for AY 23-24 first half	Monday 03-07-23	Mumbai University schedule

List of Holidays for academic session January to June

Sr. No.	Day	Date	Remarks
1.	Thursday	26-01-23	Republic Day
2.	Saturday	18-02-23	Mahashivratri
3.	Tuesday	07-03-23	Holi
4.	Wednesday	22-03-23	Gudi Padwa
5.	Thursday	30-03-23	Ram Navmi
6.	Tuesday	04-04-23	Mahavir Jayanti

7.	Friday	07-04-23	Good Friday
8.	Friday	14-04-23	Dr. Babasaheb Ambedkar Jayanti
END of instructional days			
9.	Saturday	22-04-23	Ramzan Eid
10.	Monday	01-05-23	Maharashtra Day
11.	Friday	05-05-23	Buddha Purnima
12.	Lost days = 02- Tuesday, 01- Wednesday, 02-Thursday, 02-Friday		

Sr.no	Instructional days	Non instructional days	Holidays
1.	52-days working 14 days in January 15 days in February 19 days in March 04 days in April	09 (07-IAT and 02- IRIS) (Need to compensate for lost hours)	08 (02-Monday, 01- Tuesday, 01- Thursday, 02-Wednesday, and 02- Friday
2.	Staff welfare Tour	Friday 14-04-23	

Note: Attendance meet to be organized by Attendance committee after every Attendance report



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